

Assistant Officer II

A Meaningful Job

The work of Correctional Services Department is very essential to the community. By playing a corrective role, we strive to ensure that all persons committed to our custody are treated in accordance with the law. Apart from serving the community in maintaining social order, we actively provide the best opportunity for all prisoners to make a new start in life, by offering them comprehensive rehabilitative programmes.

Qualifications and Entry Pay

Qualifications		Entry Point GDS(R)
(I) (i)	Level 2/Grade E or above in five subjects in the Hong Kong Certificate of Education Examination (HKCEE) [Note (a) & (b)], or equivalent; or	4
(ii)	Level 2/Grade E or above in three subjects in the Hong Kong Certificate of Education Examination (HKCEE) [Note (a) & (b)], or equivalent; or	3
(iii)	Completed Form 5;	2

(II)	Meet the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Certificate of Education Examination (HKCEE) [Note (b)], or equivalent, and be able to speak fluent Cantonese and English.
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- Notes:**
- (a) The subjects in I(i) & I(ii) above may include Chinese Language and English Language.
 - (b) For civil service appointment purpose, 'Grade C' and 'Grade E' in Chinese Language and English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to 'Level 3' and 'Level 2' respectively in Chinese Language and English Language in the 2007 HKCEE or henceforth.
 - (c) For the purpose of heightening public awareness of the Basic Law (BL) and promoting a culture of learning of BL in the community, assessment of BL knowledge will be included in the recruitment for all civil service jobs. Candidates who are invited to attend the written examination will be assessed on their BL knowledge through a written examination on the same day. The BL test result will be one of the considerations to assess the suitability of a candidate.

Training

Newly recruited Assistant Officers II must undergo a 23-week training period at the Staff Training Institute, Stanley, which includes field training at various correctional institutions.

Duties

Supervise prisons under custody, young persons in a training/rehabilitation centre and drug dependants in a drug addiction treatment centre; or supervise persons detained under Immigration Ordinance in a detention centre; and perform any other duties as required. They are subject to the provisions of the Prisons Ordinance and may be required to wear uniform, work shifts and undertake hospital nursing duties after in-service training and live in departmental quarters.

Promotion Prospects

An Assistant Officer II can be promoted to Assistant Officer I or appointed to the Officer grade by Potential Officer Scheme.

Welfare

Assistant Officers II can enjoy a number of welfare facilities, including paid leave, medical and dental benefits and where appropriate, assistance in housing. They can also become members of the Staff Club, facilities of which include swimming pools, tennis courts, children playground, restaurant, bar, etc. The department runs a welfare fund to assist staff and their families. In addition, there are staff recreation rooms in all institutions for the use of the staff.

How to Apply

Recruitment advertisement will be placed in local press and the following websites whenever vacancies are available.

Enquiry: 2582 5161

Correctional Services Department (<http://www.csd.gov.hk>)

Civil Service Bureau (<http://www.csb.gov.hk>)