二零零七年度發展訓練課程總計
Summary of Development Training in 2007

Course Title 課程	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
Recruit Training 入職訓練	**15**	******	**241**	**28205**
Development Training 發展訓練	**270**	******	**3990**	**9043**
Overall 總計	**285**	******	**4231**	**37248**

Table 1 Recruit Training Course
(表一 入職訓練課程)

Recruit Training 入職訓練	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
Recruit Officer Training Course 懲教主任入職訓練課程	4	130	88	11440
Course for Officer appionted under Potential Officer Scheme 懲教主任潛質人員晉升計劃課程	1	130	10	1300
Course for Officer appionted under Special Appointment Scheme 懲教主任特別委任計劃課程	1	45	2	90
Recruit Assistant Officer Training Course 懲教助理入職訓練課程	6	115	133	15295
Induction Training Course for Technical Instructor 工藝導師入職訓練課程	3	10	8	80
	15	**430**	**241**	**28205**

Table 2 Development Training Course
(表二 發展訓練課程)

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數

Tactical and Escort Duties Knowledge Training 戰術及押解訓練

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
Re-certification Course for CSD PPCT Instructor Trainer 壓點控制法導師培訓主任復証課程	1	5	22	110
1-day Extendable Truncheon Training Course 一天伸縮警棍訓練課程	3	1	81	81
Escort Duty Training Course (with e-learning) 押解職務訓練課程 (包括 e-learning)	2	10	47	470
Correctional Emergency Response Team Training Course 懲教緊急應變隊訓練課程	1	1	22	22
Hostage Negotiation Refresher Course 挾持人質談判複修課程	1	1	19	19
Total:	**8**	**18**	**191**	**702**

Information Technology Application Training 資訊科技應用訓練

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
e-Mentoring Workshop 網上導師課程	5	1	94	94
Q9 Chinese Input Method Training Course 九方中文輸入法訓練課程	2	0.5	32	16
PRIS II for DOO (with e-learning) 服刑記錄資料系統 II 訓練課程(值日官)	21	1	240	240
PRIS II for General Office (with e-learning) 服刑記錄資料系統 II 訓練課程(總務室)	1	1	5	5
PRIS II for REH (with e-learning) 服刑記錄資料系統 II 訓練課程(更生事務科)	11	1	35	35
PRIS II for Reception Office Duties(with e-learning) 服刑記錄資料系統 II 訓練課程(收押室)	10	2.5	66	165
PRIS II for Security Office (with e-learning) 服刑記錄資料系統 II 訓練課程(保安)	10	1	43	43
PRIS II for Visit Room (with e-learning) 服刑記錄資料系統 II 訓練課程(探訪室)	12	1	61	61
Total:	**72**	**9**	**576**	**659**

Career Development Training 事業發展訓練

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
Senior Command Course 高級指揮課程	1	13	17	221
Team Building Program for AO 懲教助理團隊課程	16	3	191	573
Assistant Officer I Development Course 一級懲教助理發展課程	1	6	18	108
Assistant Officer II Refresher Course 二級懲教助理複修課程	16	2	355	710
Assistant Officer I Refresher Course 一級懲教助理複修課程	16	2	288	576
Officer Refresher Course 懲教主任複修課程	2	4	36	144

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
Potential Day Orderly Officer Course (MDTP) 潛質值日主管訓練課程 (MDTP)	3	5	68	340
Intermediate Command Course (Higher) 高階中級指揮課程 (MDTP)	1	3	19	57
Intermediate Command Course (MDTP) 中級指揮課程 (MDTP)	3	3	74	222
Investigation Report and Board of Enquiry Writing Course (Part I) 調查委員會及調查報告寫作技巧訓練課程 (Part I)	4	2.5	71	177.5
Investigation Report and Board of Enquiry Writing Course (Part II) 調查委員會及調查報告寫作技巧訓練課程 (Part II)	4	2	75	150
Performance Appraisal Workshop (MDTP) 評核報告撰寫研習班 (MDTP)	4	1	101	101
Media Training - Half Day Video Seminar Course (MDTP) 半天錄像研討會 - 面對傳媒的技巧訓練 (MDTP)	3	0.5	84	42
Financial Management Course(MDTP) 財政管理課程 (MDTP)	2	1	56	56
Human Resource Management Programme (MDTP) 人力資源管理 (MDTP)	1	2	24	48
Workshop in Disciplinary Practices and Procedures(MDTP) 紀律聆訊及程序 (MDTP)	3	1	81	81
Communication and Negotiation Skills Training Workshop (MDTP) 溝通與談判技巧工作坊 (MDTP)	3	1	81	81
Project Management Workshop (MDTP) 項目管理工作坊 (MDTP)	2	1	42	42
Management Development Course (MDTP) 管理發展課程 (MDTP)	3	1	73	73
Supervisory Management Course (MDTP) 督導管理課程 (MDTP)	1	2	28	56
Leadership Skills Workshop (MDTP) 領導才能技巧工作坊 (MDTP)	3	1	74	74
Total:	92	57	1856	3932.5

Institutional Knowledge Training 院所知識訓練

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
3-day Condensed Drug Addiction Treatment Centre Course 三天戒毒所摘要課程	2	3	18	54
Detention Centre Course (with e-Learning) 勞教中心課程 (包括 e-learning)	2	10	29	290
Drug Addiction Treatment Centre Course (with e-Learning) 戒毒所課程 (包括 e-learning)	1	5	14	70
Total:	5	18	61	414

	Frequency 次數	Duration 修業日數	No. of Participants 參加人數	No. of Training Days 訓練日數
Operational Skills Training *運作知識訓練*				
Training Course for Reception Officer-in-Charge (with e-Learning) 收押室主管課程 (包括 e-learning)	1	5	13	65
Reception Office Assistant Course (with e-Learning) 收押室助理課程 (包括 e-learning)	1	4	20	80
Reception Officer-in-charge Refresher Course 收押室主管複修課程	1	2	17	34
Visit Room Duties Training Course(with e-Learning) 探訪室職務訓練課程　(包括 e-learning)	1	3	16	48
Physical Education Instructor Training Course 體育導師訓練課程	1	40	16	640
Hospital In-service Training Course (General and Psychiatric) 醫院在職訓練課程(普通科及精神科)	1	50	14	700
Tower Duty Course 瞭望塔職務課程	5	2	35	70
Tower Duty Refresher Course 瞭望塔職務複修課程	25	1	196	196
Half-day Firearm Continuation Training 半天槍械訓練持續課程	4	0.5	60	30
1-day Firearm Continuation Training 一天槍械訓練持續課程	4	1	38	38
Tower Duty Refresher Course for Ruger Mini-14 Rifle 瞭望塔職務複修課程 - 迷你14型來福槍訓練課程	3	1	23	23
Life Saving Course for Marine Escort 水路押解職員拯溺訓練課程	1	11	12	132
First Aid Refresher Training Course 急救訓練複修課程	6	4	117	468
FA Remedial Examination Course 急救復試課程	7	1	40	40
Advance Drill Training Course 步操訓練進階課程	2	1	27	27
Control Room Duties Course 控制室職務訓練課程	9	3	132	396
Half-day Physical Education Instructor Refresher Course 半天體育導師複修課程	12	0.5	363	181.5
1-day Physical Education Instructor Refresher Course 一天體育導師複修課程	6	1	98	98
Total:	90	131	1237	3266.5

Others 其他

	Frequency	Duration	No. of Participants	No. of Training Days
Train-the-Trainers Workshop on "Prevention of Corruption" 導師防貪培訓工作坊	3	1	69	69
Total:	3	1	69	69