

香港懲教署



CORRECTIONAL SERVICES DEPARTMENT  
HONG KONG

香港柴灣新業街6號  
安力工業中心2004-9室  
中央物料供應分組

本署檔號 Our Ref.: ( ) in LM (1) to CSD CSO 3-5-45-1 (26-27) R  
來函檔號 Your Ref.:  
電話 Telephone: 2554 2483  
傳真 Fax: 2870 0563  
電郵 E-mail Address:  
網址 Homepage: <http://www.csd.gov.hk>

Central Supplies Unit  
Unit 2004-9, 20/F.  
Honour Industrial Centre  
6 Sun Yip Street  
Chai Wan, Hong Kong

16 December 2025

To whom it may concern,

**Market Research on the  
Supply of Rice to the Correctional Services Department**

We are conducting a market research to obtain the latest market information on the supply of rice as stated at the Proforma and Specifications attached.

You may wish to refer to the last tender document issued in September 2023 for your general reference. All terms and conditions including Technical Specifications (e.g. description, items, quantities, etc.) in the last tender documents are subject to change in the next tender exercise. The tentative contract period of the next contract will be 36 months from December 2026.

If you are able to supply the captioned item, I should be grateful if you would provide the required information by **completing the attached Proforma** and returning the duly completed documents by fax to 2870 0563 or by email to [nam\\_alison\\_sw@csd.gov.hk](mailto:nam_alison_sw@csd.gov.hk) on or before **30 January 2026**. The last tender document, Proforma and Specifications can be downloaded on [http://www.csd.gov.hk/english/tender/other\\_tender.html](http://www.csd.gov.hk/english/tender/other_tender.html).

This market research is meant for collecting information only and should not be construed as the Government's commitment to order. Any purchase will be subject to the terms and conditions of a tender, if any. In submitting information for this market research, suppliers shall acknowledge that the Government shall not be liable for any cost or expense so incurred by them.

Should you have any enquiries, please contact the following officers:

- (a) For tender specifications/user requirements  
Ms Joey HO at Tel: 2582 2106, Fax: 2802 4903  
Ms Gloria SO at Tel: 3525 1006, Fax: 2802 4903
- (b) For tender terms and conditions/market research  
Mr Will TSE at Tel.: 2554 2658, Fax: 2870 0563  
Ms Candy CHAN at Tel: 2554 2483, Fax: 2870 0563.

Yours faithfully,

(Candy CHAN)

for Commissioner of Correctional Services